

**Springfield College  
International Center**

**J-1 Program  
General Information**

Springfield College has a long history of hosting visiting scholars from around the world. We welcome visiting scholars for the international perspectives they bring to our campus, and for the opportunity to share the expertise and culture of our respective countries. Exchange visitors have been professors, coaches, students, and administrators in various fields.

The general purpose of the J-1 scholar program is to promote international education and cultural exchange in order to develop mutual understanding between people of the United States and other countries. An exchange visitor can come to Springfield College to conduct research, receive mentoring from a coach, teach or lecture, and attend classes. Exchange visitors at Springfield College may come under the category of research scholar, professor, or short-term scholar. A research scholar may stay for a maximum of three years, and a short-term scholar may stay for a maximum of six months. Under certain circumstances, there may be a two-year residency requirement.

If you would like to come to Springfield College as an exchange visitor in the research scholar, professor or short-term scholar categories, you will need to be sponsored by a faculty member in the department in which you are interested in working or researching. The faculty member will work with you to develop a plan of activity, which will be submitted with your application to the International Center. You may contact the International Center for a referral to a department or faculty member, or you may contact the faculty member directly.

The DS-2019: Certificate of Eligibility for Exchange Visitors is the required document to obtain the J-1 visa from the American Consulate or Embassy abroad to enter the U.S. The International Center at Springfield College will issue the DS-2019. If accepted as an exchange visitor, you will be provided with a Springfield College ID, an e-mail account, access to library services, and all facilities of the campus. You are responsible for paying the visa and application fee of \$400.

You may be asked by your department to give a presentation or seminar or contribute to the internationalizing of our campus in some manner. A summary of your activity from you and your sponsoring professor or department must be submitted to the International Center upon completion of your program.

Upon arrival in the U.S., the International Center will assist you with immigration matters, housing, health insurance (required by the U.S. government), and adjustment to living in Springfield, Massachusetts. You should report to the International Center upon arrival on the campus. Your faculty mentor, coach or other personnel will advise you on your program of study.

Please provide the following to the International Center at Springfield College:

- Completed information for the DS-2019 form
- Financial verification documents
- Copy of passport name page
- Resume or CV
- Sponsoring department agreement
- EV application fee

Send or fax to:  
International Center  
Springfield College  
263 Alden St.  
Springfield, MA 01109  
Fax 413.748.3019